



CENTRAL ARID ZONE RESEARCH INSTITUTE  
(Indian Council of Agricultural Research)  
Jodhpur (Rajasthan) 342 003  
Phone: 0291- 2787152 Fax: + 91 291 2788706

By Speed Post/Website



F. No. 25(11)/2013-2014/Admn.IV

Dated : 05.10.2013

To,

M/s. ....

.....

.....

Sub: Quotation for purchase of Desktop Computers, Server, Online UPS and Laser Printers.

Dear Sir(s),

You are requested to kindly quote your lowest rates keeping in view the following conditions in respect of the articles indicated overleaf/as per statement enclosed (Schedule to Tender).

1. No advance payment will be made. However, the payment is normally made within 30 days from the date of receipt of material in good condition as per order.
2. The quantity proposed in the quotation may be increased or decreased at the discretion of the authority while placing the order.
3. Quotations not found according to specification will be rejected/not considered.
4. The firm should supply the printed literature, operational manual etc., if applicable. The firm should also supply a copy of the authorised dealership certificate of the item, if applicable.
5. Quotations should remain valid for 6 months from the date of quotation.
6. The rate should be on F.O.R. CAZRI, Jodhpur basis for indigenous items.
7. No. form 'C' & 'D' for sales tax will be issued. Payment will be made at full rate, if applicable. However, the firm is required to produce the valid sales tax Registration No. The firm should also indicate PAN/TIN as per Income Tax Rules.
8. The Rates quoted should **be clearly indicated in figure as well as in words.** While quoting the rates, it may be clearly indicated whether the items are inclusive or exclusive of ST, CST, Excise Duty, Custom Duty, Octroi, etc. either in terms of percentage or in absolute term.
9. Delivery will have to be made normally within 30 days from the date of issue of our order or as mentioned in the supply order unless such extension is allowed by the Institute **failing which suitable penalty as indicated in the supply order will be imposed.**
10. The quotation may be sent to the office by courier/Reg. Post/Speed Post in sealed cover superscribed with **"Quotation for purchase of Desktop Computers, Server, Online UPS and Laser Printers"** due date 19.10.2013 and the same must be reach to this Office on or before **19.10.2013 upto 3.00 PM** failing which it will not be considered. The quotation should be dropped in the Tender Box placed in the Store Section (with A.A.O. IV).
11. In case of any disputes, the decision of the Director, CAZRI, Jodhpur shall be binding on the part of the contractor/supplier.

**P.T.O.**

12. Director, CAZRI, Jodhpur reserves the right to accept or reject any or all the quotation without assigning any reason.
13. All bids must be accompanied by a bid security/Earnest money deposit (EMD) @ 3% of the estimated value of the item, if the cost of the item is Rs. 1.00 lac or more, in the form of a Demand Draft on a scheduled commercial bank in India, in favour of **ICAR Unit – CAZRI, Jodhpur**. Without EMD as above, quotation will not be considered (Offer less than Rs. 1.00 lac need not require EMD).
14. Guarantee/Warrantee may be provided for the item(s) for which rates are quoted.
15. The firm awarded the contract may/will have to furnish a performance security in the form of Bank Guarantee as per the proforma to be supplied alongwith supply order or FDR pledged to **“ICAR Unit – CAZRI, Jodhpur”** from a scheduled Commercial Bank for an amount which may vary from 5% to 10% of the value of the contract at the discretion of Director, which should remain valid for the entire period of warrantee plus two months.
16. In case, rates are quoted in terms of foreign currency, the rates must be quoted as on FOB basis and NOT on CIF basis indicating all the terms and condition. The foreign banking charges shall be borne by the beneficiary.
17. No part supply will be allowed.
18. Installation/Demonstration where-ever required will have to be done by the firm free of cost by their representative/engineer.
19. The items required is for the Headquarter CAZRI, Jodhpur and therefore, supply will have to be made accordingly.

Yours faithfully,

Asstt. Administrative Officer(S)  
for Director

## Schedule to Tender

S.No.	Item	Quantity	Specification	Place of Supply
1.	Desktop Computers	25	<ul style="list-style-type: none"> <li>• CPU: Intel Core i5</li> <li>• Memory: 2 GB DDR3 RAM</li> <li>• Hard Disk Drive: 500 GB</li> <li>• Monitor: 47 cm or (18.5 inch) LED</li> <li>• Keyboard: USB (104 Keys)</li> <li>• Mouse: Optical with USB interface.</li> <li>• DVD Writer</li> <li>• Network Interface Card: 10/100/1000</li> <li>• Operating System: Windows 7 Professional preloaded with License</li> <li>• MS office 2013 Business OEM Licence (Research Institutional Copy if available)</li> </ul>	CAZRI Jodhpur
2.	Server	1	<ul style="list-style-type: none"> <li>• Intel Xeon 6 (Hexa) Core Processor with 32GB RAM (ECC)</li> <li>• 3 x 1TB Hard Disk Drive / RAID 5 Controller Hot Swapable</li> <li>• DVD Writer ,Mouse, Keyboard and 21 inch LED Monitor</li> <li>• 4 Gigabit Ethernet Port</li> <li>• 2 Redundant Power Supply</li> <li>• 3 Years Warranty</li> </ul>	CAZRI Jodhpur
3.	Online UPS	5	<ul style="list-style-type: none"> <li>• 3KVA Online UPS with 1 Hour Batteries backup (SMF Batteries)</li> <li>• Thermal Circuit breaker and Surge protection System</li> <li>• All necessary cables and iron Stand for Batteries</li> <li>• All necessary UPS parameter indication and Display System</li> <li>• Power management Software</li> <li>• Minimum 2 Years Warranty</li> </ul>	CAZRI Jodhpur
4.	Laser Printers	5	<ul style="list-style-type: none"> <li>• Up to 17/4 PPM (Black/ Colour)</li> <li>• Duty Cycle up to 15000 pages per month</li> <li>• 8 MB DRAM</li> <li>• Up to 600 X 600 dpi</li> <li>• 150 Sheet input tray</li> <li>• Hi Speed USB 2.0</li> </ul>	CAZRI Jodhpur

Asstt. Administrative Officer(S)  
for Director