CENTRAL ARID ZONE RESEARCH INSTITUTE

(INDIAN COUNCIL OF AGRICULTURAL RESEARCH)

Jodhpur (Rajasthan) 342 003

Tel. No. 0291-2786485 (CAO) 2785981(AO)/0291-2787152(AAO store)

F. No. 2(7)2014-15/Admn. IV/ Dated the 02-07-2014

NOTICE FOR INVITING BIDS FOR RATE CONTRACT FOR PURCHASE OF BATTERY

The Central Arid Zone Research Institute (CAZRI) invites bids for the purchase of Battery under buy-back scheme from the authorised dealer, stockiest, distributors, agencies and firms capable to supply the items on credit basis under Rate Contract. The other details and tender document/form etc. are available on the website of CAZRI i.e. www.cazri.res.in. The Last date of submission of sealed tender is 23.07.2014 up to 3.00 p.m.

Assistant Administrative Officer(s)
for Director

Note : This advertisement has published on 03.07.2014. in the newspapers namely the Rajasthan Patrika, Jodhpur and Dainik Bhaskar, Jodhpur (Jodhpur edition).

By Hand/Website

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Tel. No. 0291-2786584 (Dir.) 2786485 (CAO) 2787152(AAO) Fax No. 0291- 2788706

F.No.2(6)2014-15/Admn. IV/ Dated : 03.07.2014

Rate Contract for Purchase of Battery

1. Date of start of selling the tender document : 03.07.2014
2. Last date and time for sale of tender form : 23.07.2014 up to 12.00 noon.
3. Last date and time for submission : 23.07.2014 at 03.00 p.m.
4. Date and time for opening the bids : 23.07.2014 at 03.30 p.m.

Note:- *The tender form and other details are available on CAZRI website* **www.cazri.res.in**. *The interested Authorized dealer/stockist/distributor/Agency/ firm may download or purchase the tender document from Adm-IV, CAZRI, Jodhpur and submitted the same to this office by or before the due date & time.*

From:-

The Assistant Administrative Officer,
Admn. IV, CAZRI,
Jodhpur 342 003

To

M/s _____

_____

_____

Sub :- Tender Document for Annual Rate Contract for purchase of battery - regd.

Dear Sirs,

On behalf of the Director, CAZRI, Jodhpur sealed tenders are invited from Authorized dealer/stockist/ distributors/ Agency/firms of capable to supply the items on credit basis under Rate Contract. Other details and Terms & Conditions are enclosed herewith as Annexure-I & II.

2. The tender must be submitted to this Office by or before **Due Date i.e.** 23.07.2014 at 03.00 p.m. by Courier/Registered Post/Speed Post in sealed cover, failing which it will not be considered.

3. The Tender is to be open on 23.07.2014 at 03.30 p.m. at CAZRI (HQ) by the Committee members in presence of the representative of firms those submitted their Tender for Annual Rate Contract for Purchase of battery.

4. Tenderers may note that if the date of tender opening given in this Tender Document is declared to be a gazetted holiday, the tender shall be opened on the next working day at the same timing, In such an event the closing hours for receipt of tenders in CAZRI will stand automatically extended upto 15:00 hours of the next working day in the Government offices.

Your faithfully,

ASSISTANT ADMINISTRTIVE OFFICER (S)
for DIRECTOR

Enclosed : As above (Annexure-I & Annexure-II)

Annexure-I

TECHNICAL BID - PART-I

Detail of the Authorized dealer/agency/firm

1. Name & address of Proprietor : ……

……

2. Name & address of Auth. Dealer/stockist/distributor/Agency/firm.…….

…….

3. (a) Telephone No. : Off. …….. Res. ……..…. Mobile No…….

(b)E-mail ID : ……..

4. Particulars of firm/agency/company : ……..……....

(Partnership Deed/ Constitution in case of Society)

5. Authorised dealership Certificate No.: ……..…..

6. Income Tax P.A.N. Number : ……..……

7. Service Tax Number (Allotted by CED), if applicable : ……..……...

8. Cost of Tender Documents : Rs. 500/- C.R./DD/BC/PO No. ……..……..……

Date ……..……

9 .Bid Security (Earnest Money Deposit) : Rs. 4,000/-

(In favour of ICAR Unit-CAZRI) DD/BC/PO/ No. ……..……..

Date …….

10. Banker's Name and address : ……..
IFSC Code ……..A/c No. ……

11. Performance Security Money : 5000/- (in lump-sum amount) i.e. 5% to 10% of Total Cost of Contract.

12. The tender must be reached to this Office on or before **Due Date 23.07.2014 up to 3.00 P.M.** by Courier/Registered Post/Speed Post in sealed cover super scribed with **"Annual Rate Contract for Purchase of battery",** failing which it will not be considered. The tender should be dropped in the Tender Box placed in the Admn.IV Section.

13. Visit us at our website: www.cazri.res.in

TECHNICAL BID (PART –II)

Terms and Conditions of the tender of Annual Rate Contract for Purchase of battery under buy back offer

1. **Eligibility:** The firm should be dealer/distributors/stockist with authorization letter of the manufacturer, firm should be registered firm with state Govt./or concern Govt. authorities/department otherwise tender is liable to be rejected.

2. **Bid Security (Earnest MoneyDeposit)**: The applicant firm will have to deposit an earnest money of **Rs. 4,000/-** by bank draft in favour of ICAR Unit CAZRI, Jodhpur to be attached along with the tender. Tender without requisite earnest money deposit will be summarily rejected/cancelled. This earnest money will be refunded to all the firms after finalization of the contract.

3. **Security Money:** The successful firm will be required to furnish the Security Deposit Rs. 5000/- in lump-sum (i.e. 5% to 10% of the total contract value for purchase of battery) by demand draft in favour of ICAR Unit, CAZRI, Jodhpur or through Bank Guarantee. The Security deposit so furnished by the firm will refunded to him after successful/satisfactory completion of the contract (Plus 60 days) without any interest there upon.

4. **Duration/Period of Contract:** The duration of the contract shall initially be of one year (further extendable with mutual consent) from the date of acceptance of contract at this Institute. Further, the contract may be terminated at any time by the competent authority of the Institute in case of unbecoming activities, recklessness in supply of goods, undue delay in supply of goods and carelessness in providing the requisite goods as per the Rate Contract.

5. **Documents:** The documents as mention in PART-III of Technical Bid should be submitted with tender along with the forwarding letter on letter-head of the authorized dealer/stockist/distributor/agency/firm; otherwise tender will not be entertained, which may be noted.

6. **Delivery of tender:** The original copy of the tender is to be enclosed in a double cover. The rate to be quoted in Financial Bid (Annexure-II) of the tender document and submit in the inner cover sealed envelope. (All the relevant document with cash receipt/demand draft of Bid Security (E.M.D.) should be kept in the out cover envelop bear only name of purchase of battery and address to Director, CAZRI, Jodhpur) The sealed tender must be reached to this office by or before DUE DATE up to 3.00 p.m. by personally/ Courier/ Registered Post/Speed Post, failing which it will not be considered. The tender should be dropped in the Tender Box placed in Adm. IV Section.

7. **Non Transferability :** This tender is non-transferable.

8. **Terms of the tender**: Initially the terms of the contract will be for one year. On the expiry of the contract or on its termination, the Institute reserves the right to renew the contract on monthly/yearly basis on the terms and conditions that may then be mutually agreed upon.

9. **Mode of payment** : The firm shall submit the pre-receipted bill in duplicate for the supplied item(s)/good(s). The payment shall made by means of crossed cheque drawn in favour of the agency/firm within 15 days on satisfactory receipt of the goods/articles ordered. **The agency/Firm must be submitted an authorized letter of Banker for E-Payment system to this office.** Advance payment will not be made under any circumstances.

10. The competent authority of the CAZRI, Jodhpur reserves the rights of accepting/rejecting/ partially accepting any or all the tenders without assigning any reasons thereof.

11. In case of any dispute the decision of the Director, CAZRI, Jodhpur will be final.

12. The conditional tender will not be entertained.

13. Each page of the tender documents and annexure, if any, should be signed by the tenderer. Tenderer must use their bonafied letter head while quoting the rates. The letter head should contain the Address, TIN Number, Telephone Number and other relevant particulars as applicable.

14. Tender received after closing date and time prescribed in this enquiry shall NOT be accepted under any circumstances.

15. Delivery of ordered items/goods :Within 7 days of the placement of confirmed supply order on the firm or as stipulated in Purchase order.

16. Stores are required to be delivered at the Institute on free delivery without any extra charges to the consignee's premises.

17. In case rates of one or more bidder are found similar, the criteria of finalizing the successful bidder will be as under-
i) Experience/past performance/goodwill in the field. ii) Annual turn over of the firm/agency /firm.

ASSISTANT ADMINISTRTIVE OFFICER (S)
for DIRECTOR

DECLARATION

I/We ……..……proprietor/partner/authorized representative of M/s……..…… have scrupulously noted the contents of all the terms & conditions of tender and Rate Contract for purchase of battery and the same are acceptable to our firm/company.

TECHNICAL BID PART-III

CHECK LIST OF DOCUMENTS TO BE SUBMITTED WITH TENDER DOCUMENT FAILING WHICH THE BID WILL BE LIABLE TO BE REJECTED

S. No.	Documents to be submitted	Whether Submitted or not	If submitted than mentioned page no.	Remarks
1.	Details of Cost of bid Rs. 500/-			
2.	Details of Bid Security (EMD) deposited for Rs. 4,000/-			
3.	Copy of Registration of firms			
4.	Copy of Registration with Commercial taxation department.			
5.	Copy of PAN/TAN Card			
6.	Copy of Income Tax Return for last 3 years Income			
7.	Minimum turnover of the firm not less than **Rs. 70,000.00** in each of the last 3 years.			
8.	Bank Solvency/Hashiat certificate			
10.	List of purchaser department/clients			
11.	Copies of supply order			

Signature with Seal of authorized signatory of firm

Full Name of Bidder with Address & Date

Annexure-II
FINANCIAL BID

(RATE(S) TO BE QUOTED BY THE TENDERER)

To

The Director,
CAZRI,
Jodhpur.

Sir,

I/we have gone through all the terms and conditions of Rate contract and I/we will meet the requirement of purchase of battery under Rate Contract for the period of one year under reference.

I/we offer my rates for the contract for purchase of battery

Sl. No.	Particulars	Quantity	Price Quoted for new battery (Both in figures and words)	Price quoted for old scrap battery under buy back scheme (Both in figures and words)
1.	Battery 7AH 12Volt SMF Make Exide, AMCO or Equivalent UPS	Each		
2.	Battery 17AH 12Volt SMF Make Exide, AMCO or Equivalent UPS	Each		
3.	Battery 26AH 12Volt SMF Make Exide, AMCO or Equivalent UPS	Each		
4.	Battery 40AH 12Volt SMF Make Exide, AMCO or Equivalent UPS	Each		
5.	Battery 42AH 12Volt SMF Make Exide, AMCO or Equivalent UPS	Each		
6.	Battery 60AH 12Volt SMF Make Exide, AMCO or Equivalent UPS	Each		
7.	Battery 100AH12Volt Poly Container Lead Acid Maintenance type Make Exide, Lucas, AMCO Inverter	Each		
8.	Battery 150 AH12 Volt Poly Container Lead Acid Maintenance type Make Exide, AMCO Inverter	Each		
9.	Battery 180AH12Volt Poly Container Auto- mobile Lead Acid Maintenance type Make Exide, AMCO, Amron Generator	Each		
10.	Battery 120AH12Volt Storage battery Lead Acid Maintenance type Make Exide, AMCO, Lucas Generator	Each		
11.	Battery 90AH 12Volt SMF Make Exide, AMCO Inverter	Each		
12.	Battery 80AH 12Volt Storage battery Lead Acid Maintenance type Make Exide, AMCO, Lucas Inverter	Each		

Note :-

1. The rates of each unit for all types of batteries must be mentioned both in Figures and words otherwise the bid will be treated as rejected.
2. While quoted the rate of new battery, the offer/ rate for old scrap battery may also be given under buy back scheme otherwise rates may not be considered.
3. The firm to whom award the Rate Contract will submit their bill mentioning the amount of old scrap battery which collected from the Institute against the supplied battery as per order under Rate Contract. The payment of bill will be made after deduction/less price of such old scrap battery.
4. The old scrap battery under buy-back scheme will be hand-over after supply of new battery within a period of 15 days. The concerned firm will collect old scrap battery at their own level from the concerned section/ Division/ Unit of the Institute after showing the order and by given written receipt for the material collect.
5. The above specifications batteries are need based items, as and when such type/specifications battery will required to the Institute under the contract will be purchased accordingly. No guarantee can be given as to all of above specifications batteries will be purchased.
6. Prices should be quoted on a firm & fixed price basis. Request for enhancement of contracted rates shall not be considered under any circumstances. Tenders with variable prices or seeking provision for enhancement of prices/contracted rates shall be rejected straight away without any consideration.
7. The supplier shall guarantee that the stores, articles sold/supplied to the purchaser under this contract shall be of the best quality and workmanship and new in all respects and shall be strictly in accordance with the specification and particulars contained/mentioned in the Tender enquiry. The supplier shall guarantee that the said goods/stores articles would continue to conform to the description and quality aforesaid for a period of twelve months/or as per warranty/Guarantee provided for the item/goods by the manufacturer's as per their Company norms. If during the warranty/guarantee period the said stores/goods/articles be discovered not to conform to the description and quality aforesaid or not giving satisfactory performance or have deteriorated, the decision of the purchaser in that behalf shall be final and binding on the supplier and the purchaser shall be entitled to call upon the supplier to rectify the goods/stores/articles or such portion thereof as is found to be defective by the purchaser within a reasonable period or such specified period as may be allowed by the purchaser in his discretion on/an application made thereof by the supplier and in such an event, the above mentioned warranty period shall apply to the goods/stores/articles rectified from the date of rectification thereof . In case of failure of the supplier to rectify or replace the goods etc as per warranty clause within specified time, the purchaser shall be entitled to recover the cost with all expenses from the supplier for such defective stores.
8. Duties & Taxes (VAT/Sales Tax) : Tenderers should indicate whether the prices quoted are exclusive or inclusive of sales tax. They should indicate the rate (s) of VAT/Local Sales Tax (as may be applicable) and Central Sales Tax with & without Form "C". In case, they are exempted from payment of sales tax, a copy of the Exemption Certificate issued by the appropriate authority may be furnished.
9. Tenderers are requested to quote their rates on F.O.R. Destination basis (Free delivery to the Consignee's premises i.e. CAZRI, Jodhpur).
10. Item-wise price should be quoted. In case of bundled price, the offer shall be summarily rejected.
11. The rate may be quoted against all the items otherwise bid may not be considered.
12. Liquidated Damages: In case the firm does not complete the supply within delivery period, action will be taken against the firm to recover from the firm as agreed liquidated damages including administrative expenses and not by way of penalty a sum equivalent to 0.5% per week of the price of any stores which the firm has failed to deliver/install within the period fixed for delivery of such stores. Where delivery thereof is accepted after expiry of the aforesaid period, the total damages so claimed shall not exceed 10% of the total price of stores required.

Note : Contract agreement is to be signed at CAZRI, Jodhpur to whom firm award the contract. Contract agreement by post shall not be entertained.

Signature of authorized representative of firm with Name & Seal

Note: i) ***The rates mentioned in above quoted rates for all types of battery must tally with the rates as mentioned in the financial bid otherwise the financial bid will be treated as rejected.***

ii) ***I/we agree to the forfeiture of the earnest money deposited by me/us in connection with this tender if I/we fail to comply with any of the terms & conditions in whole or in part as laid down in the quotation form. We have carefully read the terms and conditions of the tender and agree to abide by these in letter and spirit.***

Name and address of the firm with Phone No. _____

_____