

**INDIAN COUNCIL OF AGRICULTURAL RESEARCH
CENTRAL ARID ZONE RESEARCH INSTITUTE, JODHPUR**

No.F. 2(11)2011-2012/Admn.IV

Dated : 21.02.2012

SHORT TENDER NOTICE

Sealed/duly completed tenders are invited from reputed manufacturers/authorized distributors only up to 02.03.2012 for entering into Annual Rate Contract for the year 2011-2012 for the purchase of following items. The earlier R/C letter dated 30.12.2011 may be treated as cancelled.

S.No.	Particulars	Cost of tender fee
1.	Laboratory Chemicals	Rs.300/-
2.	Laboratory Glasswares	Rs.300/-
3.	Laboratory Plasticwares	Rs.300/-
4.	Laboratory Filter Papers	Rs.300/-

Intending reputed tenderers may obtain a copy of tender form/document from the Director, CAZRI, Jodhpur on payment of Rs. 300/- either in cash or DD drawn in favour of ICAR Unit, CAZRI, Jodhpur for each tender copy separately. Sealed/duly completed tenders in all respect should reach the undersigned latest by 02.03.2012 upto 3.00 p.m. The tender will be opened at 3.15 p.m. on 02.03.2012 accordingly.

Asstt. Administrative Officer (S)
for Director

**APPLICATION FORM FOR ENTERING INTO RATE
CONTRACT FOR CHEMICALS/ GLASSWARE/ PLASTIC
WARE / FILTER PAPER ETC. WITH C.A.Z.R.I. 2011-12**

1. Name & full address of the applicant: -----

2. Item /materials for which rate contract desired /applied for -----
(a) Chemicals
(b) Plastic wares
(c) Glass wares
(d) Filter paper and filtration aids
(Schedule enclosed)
3. If the Firm is under Rate Contract with -----
Other Govt. Deptt./Res. Instt. Give details alongwith -----
Certified copies of rate contract issued by Institutes/Deptts. -----
4. Annual Turnover of the firm/company
During financial year 2011-12
(enclosed documents in support of claim) Rs.-----Lacs.
5. Annual business volume with CAZRI & its
Campuses/Regional Stations (if R/C exist)
during 2011-12 Rs. -----Lacs.
6. Whether the firm is registered under company Act 1956 -----
If yes, enclose certified copies: -----
In case firm is registered with other Govt. Deptt./ Agency, -----
the same may be stated with documentary evidence. -----
7. (a) Certified copies of state sales tax -----
Regn. No. Tin No. with date of validity
(b) Central Sale Tax Regn. No.
(c) Latest copy of Sales Tax Return -----
(Please enclose copies of relevant papers) -----
8. (a) Income Tax PAN No. -----
(in the name of firm/company & not individual)
(b) Latest copy of Return filed with Income Tax Department:-----

9. Whether product catalogue is in circulation,
 If so, please enclose one copy/set: -----

10. State whether you have been currently banned/blacklisted by any -----
 Ministry/Deptt. Of Central Govt. or any -----
 State Govt. If so give details -----

11. Please indicate name & full address -----
 Of your Banker. -----

12. In case you wish to enter into rate contract for imported goods, please furnish details as given below:

Name of the Principal firm	Brand/ Make of the goods	Date of acquiring Dealership	Date of expiry of Dealership	Prices in foreign currency or in Indian Rupees	Whether certified copy Dealership enclosed (Say Yes/No)

13. Name & Address of authorized/valid dealers for -----
 hqr. & campuses, if any for the year 2011-12 -----

14. Trade Discount alongwith certificate -----
 of not giving higher discount to any -----
 other Department -----

15. Any other information vital for entering -----
 into rate contract. -----

Signature
 Name of Company/Firm Complete addressed

Terms & Conditions of Rate Contract

1. No equipment, apparatus, liquid handling system Gel electrophoresis apparatus, single channel and multi channel micropipettes etc. are covered under this rate contract.
2. That the freight, insurance charges, if any will not be borne by the purchaser. Similarly shortage, pilferage in transit will be sole responsibility of the supplier and the same will be intimated to the supplier on receipt of goods by the purchaser to make good the loss caused on this account. The defective supply will have to be replaced by the supplier within 7 days without freight/transport charge.
3. That the delivery/supply will be made on F.O.R basis to this Institute and its Sub stations noted above, by road transport or passenger train.
4. Sales Tax (Trade Tax) and other Govt. levies will be paid extra as applicable.
5. That the delivery of goods will be taken at the risk and cost of the supplier from railway/transport.
6. That the supply of material will have to be completed within 30 days from date of issue of purchase order. The liquidated charges @0.5% per week shall be imposed if supply made after expiry of delivery period subject to maximum 10% of the total value of goods/contract value.
7. That the payment of the bill will be made within 30 days on receipt of the goods in satisfactory condition.
8. No revision in rate (on higher side) will be accepted during contract period.
9. That the order will be placed as per requirement irrespective of value of the order.
10. The firm may supply the required items as per unit price mentioned in the price list.
11. The dispute arising between manufacturer and the purchaser will be referred to Arbitrator appointed by the D.G. ICAR, New Delhi for which sole arbitration and decision there on will be binding upon both the parties i.e. manufacturer/supplier and purchaser.
12. Supply should be made in full against the order and shortage will be procured on the risk and cost of the supplier.
13. No payment will be made for unsatisfactory supply.
14. The articles should be securely packed to avoid damages etc. in transit.
15. Supply be made from the latest batch of production with the maximum life period & original packing.
16. Pre- receipted bills should be sent alongwith goods.
17. The bills may be prepared in the name of the Director, Central Arid Zone Research Institute, Jodhpur (Rajasthan)
18. In case a proposal is accepted the firm shall sign an agreement with us while entering into rate contract.
19. The Director, CAZRI, reserves the right to cancel the rate contract without assigning any reason.

Signature.....
Complete address of the firm

INSTRUCTIONS TO BIDDERS/TENDERS

1. Incomplete proposals and tenders received after due date shall not be entertained.
2. A Certificate is to be given by the tenderer that the price list supplied is the only one in circulation.
3. Printed & bounded price list for 2011-12 duly signed & certified by authorized signatory must accompany the tender, in duplicate.
4. Trade discount alongwith certificate certifying that higher discount is not given to any other Department then offered.
5. In Case of discrepancy between unit price & total price, the unit price shall prevail.
6. In case of supply of goods made through valid authorized dealer, their name & mail address for Jodhpur, Pali, Bikaner, Jaisalmer, & Bhuj may be declared /indicated in the tender.
7. The Bid Security (EMD) as per enclosed schedule of tenders for each proposal is to be paid in the form of DD/FDR in favour of ICAR Unit –CAZRI, Jodhpur. This amount (Bid Security) will be converted into performance Security money, if rate contract is awarded.
8. Where contract (R/C) for supply of equipments, goods, etc. imported (Subject to custom duty and foreign exchange fluctuations) and /or locally manufactured (Subject to excise duty and other duties & taxes), the percentage of price should be specifically stated alongwith the selling rates of foreign exchange element taken into account in the calculation of the price list of the imported items.
9. Printed price list (Hard Copy) 2011-12 may be furnished in bound form. An undertaking may be given that the price list being furnished with the proposal will remain valid for the current rate contract.
10. Authorization certificate in respect of foreign firms duly self attested and showing validity for the year 2011-12 may be submitted
11. Terms & Conditions given in the Institute format duly signed /sealed may be submitted
12. Photocopy of the price list and price list in spiral binding will not be accepted.
13. Proposal for rate contract may be submitted in the prescribed format and all columns may be filled up.
14. In case the price list for the previous year 2010-11 is still valid for the entire period of rate contract for the year 2011-12 a certificate to this effect may please be furnished duly signed by the authorized signatory.
15. The price list which is in CD may be download and a copy may be supplied to this office duly signed and sealed by the authorized signatory.
16. The Annual Turn Over of the firm during last 3 years with the CAZRI Institute may also please be furnished . (Enclosed document in support of the claim)
17. The competent authority reserve the right to accept or reject any or all tenders without assignment any reason.

**INDIAN COUNCIL OF AGRICULTURAL RESEARCH
CENTRAL ARID ZONE RESEARCH INSTITUTE, JODHPUR**

No.F.2(11)2011-2012/Admn.IV/

Dated : 21.02.2012

SCHEDULE OF TENDER

Date & time of submission of the quotation : 02.03.2012 at 3.00 p.m.

Date & time of opening the quotation : 02.03.2012 at 3.15 p.m.

S.No.	Particulars	Place of Supply
	<u>Annual Rate Contract for the purchase of following Laboratory Chemicals</u>	CAZRI, Jodhpur/RRS, Pali / Jaisalmer/ Bikaner/ Bhuj
1.	Merck	
2.	Reidel	
3.	Rankem	
4.	Ases	
5.	S.D.'S. (S.d. Fine)	
6.	Loba	
7.	Hi-Media	
8.	Qualigens	
9.	SRL (Sisco)	
10.	CDH	
11.	Titan	
12.	Sigma	
13.	Banglore Genei	
14.	Genetix	
15.	Fluka	
16.	Fermentas	
17.	Other reputed make of Chemicals	

Terms and Conditions :-

- Earnest Money** : Earnest money of Rs. 8000/- should be deposited in **Cash or DD** by the tenderers with the Cashier, Central Arid Zone Research Institute, Jodhpur for their tenders and the relevant receipt must accompany the tender. Earnest Money Deposit by way of DD in favour of ICAR Unit- Central Arid Zone Research Institute, payable at Jodhpur will be accepted. (Other details as mentioned in the tender form).
- Discount** : The Discount which will be offered by the manufacturers/ authorised distributors on the manufacturers price list for the year 2011-2012 may be mentioned.
- Validity** : The Annual Rate Contract is valid for the year 2011-2012 and extendable for further one year on mutual concert.
- Delivery** : The Delivery should be given F.O.R. Our Institute, Jodhpur/ Jaisalmer/Pali/ /Bikaner/Kukma Bhuj. No delivery and packing charges will be paid by us.
- Sale Tax/VAT** : The rate of Sale Tax/VAT should be mentioned clearly.
- Authorization Letter** : Authorization letter from the manufacturer should be submitted alongwith quotation, failing which quotation will not be considered.

Note : Each page of the Tender Schedule to Tender and annexure if any, should be signed by the tenderers failing which quotation will not be considered.

ASSTT. ADMINISTRATIVE OFFICER
for DIRECTOR

**INDIAN COUNCIL OF AGRICULTURAL RESEARCH
CENTRAL ARID ZONE RESEARCH INSTITUTE, JODHPUR**

No.F.2(12)2011-2012/Admn.IV/

Dated : 21.02.2012

SCHEDULE OF TENDER

Date & time of submission of the quotation : 02.03.2012 at 3.00 p.m.

Date & time of opening the quotation : 02.03.2012 at 3.15 p.m.

S.No.	Particulars	Place of Supply
	<u>Annual Rate Contract for the purchase of following Laboratory Glasswares</u>	CAZRI, Jodhpur/RRS, Pali / Jaisalmer/ Bikaner/ Bhuj
1.	Borosil	
2.	Labco	
3.	Vensil	
4.	JSGW	
5.	Polar	
6.	S.D'S brand (S.d. fine)	
7.	Qualigens	
8.	Pisco	
9.	Axiva	
10.	Other reputed make of Glasswares	

Terms and Conditions :-

1. **Earnest Money** : Earnest money of Rs. 8000/- should be deposited in **Cash or DD** by the tenderers with the Cashier, Central Arid Zone Research Institute, Jodhpur for their tenders and the relevant receipt must accompany the tender. Earnest Money Deposit by way of DD in favour of ICAR Unit- Central Arid Zone Research Institute, payable at Jodhpur will be accepted. (Other details as mentioned in the tender form).
2. **Discount** : The Discount which will be offered by the manufacturers/ authorised distributors on the manufacturers price list for the year 2011-2012 may be mentioned.
3. **Validity** : The Annual Rate Contract is valid for the year 2011-2012 and further extendable for further one year mutual concert.
4. **Delivery** : The Delivery should be given F.O.R. Our Institute, Jodhpur/ Jaisalmer/ Pali/ /Bikaner/Kukma Bhuj. No delivery and packing charges will be paid by us.
5. **Sale Tax/VAT** : The rate of Sale Tax/VAT should be mentioned clearly.
6. **Authorization Letter** : Authorization letter from the manufacturer should be submitted alongwith quotation, failing which quotation will not be considered.

Note : Each page of the Tender Schedule to Tender and annexure if any, should be signed by the tenderers failing which quotation will not be considered.

ASSTT. ADMINISTRATIVE OFFICER
for DIRECTOR

**INDIAN COUNCIL OF AGRICULTURAL RESEARCH
CENTRAL ARID ZONE RESEARCH INSTITUTE, JODHPUR**

No.F.2(13)2011-2012/Admn.IV/

Dated : 21.02.2012

SCHEDULE OF TENDER

Date & time of submission of the quotation : 02.03.2012 at 3.00 p.m.

Date & time of opening the quotation : 02.03.2012 at 3.15 p.m.

S.No.	Particulars	Place of Supply
	<u>Annual Rate Contract for the purchase of following Laboratory Plasticwares</u>	CAZRI, Jodhpur/RRS, Pali / Jaisalmer/ Bikaner/ Bhuj
1.	Tarsons	
2.	Himedia	
3.	Merck.	
4.	Qualigens	
5.	Vensil	
6.	S.D.'S. (S.d. fine)	
7.	Greiner Bio One GmbH Germany	
8.	Flemingo, Kasablanka and Uniplast	
9.	Microlit	
10.	Thermo Electron	
11.	Axiva	
12.	Genetix	
11.	Other reputed make of Plasticwares	

Terms and Conditions :-

1. **Earnest Money** : Earnest money of Rs. 8000/- should be deposited in **Cash or DD** by the tenderers with the Cashier, Central Arid Zone Research Institute, Jodhpur for their tenders and the relevant receipt must accompany the tender. Earnest Money Deposit by way of DD in favour of ICAR Unit- Central Arid Zone Research Institute, payable at Jodhpur will be accepted. (Other details as mentioned in the tender form).
2. **Discount** : The Discount which will be offered by the manufacturers / authorised distributors on the manufacturers price list for the year 2011-2012 may be mentioned.
3. **Validity** : The Annual Rate Contract is valid for the year 2011-2012 and further extendable for further one year on mutual concert.
4. **Delivery** : The Delivery should be given F.O.R. Our Institute, Jodhpur/ Jaisalmer/ Pali/ /Bikaner/Kukma Bhuj. No delivery and packing charges will be paid by us.
5. **Sale Tax/VAT** : The rate of Sale Tax/VAT should be mentioned clearly.
6. **Authorization Letter** : Authorization letter from the manufacturer should be submitted alongwith quotation, failing which quotation will not be considered.

Note : Each page of the Tender Schedule to Tender and annexure if any, should be signed by the tenderers failing which quotation will not be considered.

ASSTT. ADMINISTRATIVE OFFICER
for DIRECTOR

**INDIAN COUNCIL OF AGRICULTURAL RESEARCH
CENTRAL ARID ZONE RESEARCH INSTITUTE, JODHPUR**

No.F.2(7)2011-2012/Admn.IV/

Dated : 21.02.2012

SCHEDULE OF TENDER

Date & time of submission of the quotation : 02.03.2012 at 3.00 p.m.

Date & time of opening the quotation : 02.03.2012 at 3.15 p.m.

S.No.	Particulars	Place of Supply
	<u>Annual Rate Contract for the purchase of following Laboratory Filter papers Filtration aids</u>	CAZRI, Jodhpur/RRS, Pali / Jaisalmer/ Bikaner/ Bhuj
1.	Qualigens	
2.	S.D.'S (S.d. fine)	
3.	Ases	
4.	Merck	
5.	Axiva	
6.	Rankem	
7.	Other reputed make of Filter papers/ Filtration aid	

Terms and Conditions :-

1. **Earnest Money** : Earnest money of Rs. 8000/- should be deposited in **Cash or DD** by the tenderers with the Cashier, Central Arid Zone Research Institute, Jodhpur for their tenders and the relevant receipt must accompany the tender. Earnest Money Deposit by way of DD in favour of ICAR Unit- Central Arid Zone Research Institute, payable at Jodhpur will be accepted. (Other details as mentioned in the tender form).
2. **Discount** : The Discount which will be offered by the manufacturers/ authorised distributors on the manufacturers price list for the year 2011-2012 may be mentioned.
3. **Validity** : The Annual Rate Contract is valid for the year 2011-2012 and further extendable for further one year on mutual concert.
4. **Delivery** : The Delivery should be given F.O.R. Our Institute, Jodhpur/ Jaisalmer/ Pali/ /Bikaner/Kukma Bhuj. No delivery and packing charges will be paid by us.
5. **Sale Tax/VAT** : The rate of Sale Tax/VAT should be mentioned clearly.
6. **Authorization Letter** : Authorization letter from the manufacturer should be submitted alongwith quotation, failing which quotation will not be considered.

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ASSTT. ADMINISTRATIVE OFFICER
for DIRECTOR