

**INDIAN COUNCIL OF AGRICULTURAL RESEARCH
CENTRAL ARID ZONE RESEARCH INSTITUTE, JODHPUR**

No.F. 42(1)2011-2012/Admn.IV/

Dated : 01.02.2012

SHORT TERMS NOTICE FOR INVITING TENDER

On behalf of Director, Central Arid Zone Research Institute, Jodhpur, short term tenders are invited from reputed leading firms for purchase of Modular furnitures /office furnitures.

The reputed manufactures/dealers/firms may obtain tender form along with specifications etc. from the office of the Assistant Administrative Officer (Stores), CAZRI, Jodhpur on payment fee (non-refundable) of Rs. 500/- towards the cost of tender form. The sealed tenders (Technical Bids & Financial Bids) complete in all respect with terms and conditions duly signed on each page alongwith Bid security (EMD) as per tender documents may be submitted on or before schedule date and time as mentioned below. The other details, tender documents/form including specifications is available in the web site <http://www.cazri.res.in>.

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| 1. Last date of sale of tender form | : 18th February , 2012 upto 11.00 a.m. |
| 2. Last date of acceptance of tender | : 18th February, 2012 upto 12.00 noon. |
| 3. Date of opening of technical bids | : 18th February, 2012 at 12.30 p.m. |
| 4. Date of opening of financial bids | : 18th February, 2012 at 3.00 p.m. |

Incomplete tender/tender received beyond date/time notified above shall be out rightly rejected.

Asstt. Administrative Officer(S)
for Director

**INDIAN COUNCIL OF AGRICULTURAL RESEARCH
CENTRAL ARID ZONE RESEARCH INSTITUTE, JODHPUR**

Short Terms Tender Notice

No. F. 42(1)2011-2012/Admn. IV/

Dated 01.02.2012

**INVITATION TO TENDER AND INSTRUCTIONS CONTAINING TERMS AND
CONDITIONS FOR PURCHASE OF FURNITURE /MODULAR FURNITURE**

A Cost of Tender Form 500/- (Rupees five hundred only).

B Last date of Sale of Tenders form – 18th February, 2012 upto 11.00 a.m.

C Last date of acceptance of tender - 18th February, 2012 upto 12.00 noon.

D Date of opening of technical bids - 18th February, 2012 at 12.30 p.m.

E Date of opening of financial bids - 18th February, 2012 at 3.00 p.m.

F The Tender document is available at our web-site www.cazri.res.in. The bidders may download the tender from the web site and submit the same alongwith requisite fee for tender document through Bank Draft in favour of ICAR Unit-CAZRI, Jodhpur

NOTE :

1. All the communications must be addressed to the Director, CAZRI, Jodhpur.
2. If the date up to which the Tenders is open for acceptance is declared to be a holiday the tenders shall be deemed to remain open for acceptance till the next working day.

From:

Asstt. Admn. Officer (S)
Central Arid Zone Research Institute,
Jodhpur

To

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Dear Sir (S)

Sealed tenders are hereby invited on behalf of the ICAR (Director, Central Arid Zone Research Institute, Jodhpur) for supply of furniture/modular furniture as per details are given in the schedule to tender keeping in view the following conditions in respect of the articles indicated in the schedule to tender.

1. No advance payment will be made. However, the payment is normally made within 30 days from the date of receipt of material in good condition as per order
2. The quantity proposed in the schedule to tender may be increased or decreased at the discretion of the authority while placing the order.
3. Tender not found according to specification will be rejected/not considered.
4. The firm should supply the printed literature, operational manual –catalogue, leaflet etc. The firm should also supply a copy of the authorized dealership certificate of the item.
5. Tender should remain valid for 6 months from the date of quotation.
6. The rate should be on F.O.R. CAZRI, Jodhpur basis for indigenous items.
7. No. form 'C' & 'D' for sales tax will be issued, Payment will be made at full rate if applicable, However, the firm is required to produce the valid sales tax Registration No. The firm should also indicate PAN/TIN as per Income Tax Rules.
8. The Rates quoted should **be clearly indicated in figure as well as in words.** While quoting the rates, it may be clearly indicated whether the items are inclusive or exclusive of VAT/ST, CST, Excise Duty, Custom Duty, Octroi, etc. either in terms of percentage or in absolute term.
9. Delivery will have to be made within 30 days from the date of issue of our or as mentioned in the supply order (within this financial year 2011-2012), **failing which order placed with the firm treated as cancelled automatically.**

10. The Tender duly completed in all respect (as per instruction contained in the tender document and Tender Notice for inviting tender) may be send to the office by courier/Reg. Post/Speed Post/By Hand in sealed cover superscribed with **“Tender for purchase of Furniture” due date 18.02.2012 at 12.00 noon** and the same must be reach to this Office as per the above schedule date and time. Incomplete tender/tender received beyond date/time notified above shall be out rightly rejected. The quotation should be dropped in the Tender Box placed in the Store Section (with A.A.O. IV).The Institute will not be held responsible for any postal delay.
11. The Tender will be opened on the schedule date and time as mentioned above in presence of the representative of the firms if they desire to attend.
12. In case of any disputes, the decision of the Director, CAZRI, Jodhpur shall be binding on the part of the contractor/supplier.
13. Director, CAZRI, Jodhpur reserves the right to accept or reject any or all the tender without assigning any reason.
14. All bids must be accompanied by a bid security/Earnest money deposit (EMD) @ 2% of the estimated value of the item,
15. Guarantee/Warrantee may be provided for the item(s) for which rates are quoted.
16. The firm to whom place the order may/will have to furnish a performance security in the form of Bank Guarantee as per the proforma to be supplied alongwith supply order or FDR pledged to **“ICAR Unit – CAZRI, Jodhpur”** from a scheduled Commercial Bank for an amount which may vary from 5% to 10% of the value of the contract at the discretion of Director, which should remain valid for the entire period of warrantee plus two months.
17. No part supply will be allowed.
18. Installation/Demonstration where-ever required will have to be done by the firm free of cost by their representative/engineer.
19. The items required is for the Headquarter CAZRI, Jodhpur and therefore, supply will have to be made accordingly.
20. A committee of the Institute may inspect the furniture items before finalize the purchase of quality furniture. A sample of each item may be kept ready/get available at this Institute/firm’s showroom on request of the Institute.
21. The furniture for which rates are quoted should be of **an ISO 9001/14001, 18001 Certified Company.**

Yours faithfully,

ASSTT. ADMINISTRATIVE OFFICER(S)
for Director

Details of the item

S. No.	Particulars	Qty.	Place of supply
1.	<p>Workstation Modular Table for office The work station modular table having: 1. Mid partition 1500 W x 1200 H x 32 T 2. Work top in post form finish with full round edges 1500W x 1500D x 25T 3. Leg in post forming finish with full round edges 550W x 725H x 18T 4. Pedestal Unit 375W x 450D x 600H 5. Size of table for one seater is 1500 x 1500 x 1200 (L x W x H)</p> <p>P& F modular workstation partition with 32mm ± 1mm partition panel laminated with mica sheet or cloth on both side as per specified design & height made out of combination of aluminium extruded section designed and developed for the modular work station partition. Alluminium frame treated with an electrolytic process of powder coated to increase its resistance to corrosion. It permits on the vertical part of the frame the assembling of support elements with lip joining and locking arrangement on the horizontal member it permits to hook on elements to hold the accessories. The pedestal unit 375W x 450D x 600H is provided the material for this unit same as work station. Pedestal unit having one sliding drawer at top side and one cupboard at bottom with covered lid.</p>	19 Nos.	CAZRI, Jodhpur
2..	<p>Officer Table Size 5' x 3' x 2'6" Top- 25mm board with membrane finish modesty oanel – 18mm FSEB finish. Leg-18mm board with post form finish.</p>	10 Nos.	CAZRI, Jodhpur
3.	<p>Medium back chair for work station table Medium back chair, PU arm, PP base Gas lift Leatherite tapestry, swivel tilt.</p>	21 Nos.	CAZRI, Jodhpur
4.	<p>Executive Chair (Revolving) for Officers High Back chair with PU arm, Gas lift Leatherite tapestry, using good quality material.</p>	21 Nos.	CAZRI, Jodhpur
5.	<p>Visitor chair Medium back with PU arm, duly cushioned seat and back covered with fabric cloth of good quality matel based and polished.</p>	60 Nos.	CAZRI, Jodhpur
6.	<p>Filing Cabinet Steel filing cabinet 18/20 gauge with plastic handle as per IS 3313/74- Side back top and bottom, 0.8 mm lock mechanism shall be 1.6 mm of size 4 drawer-1380 x 470 x 700 mm.</p>	31 Nos.	CAZRI, Jodhpur
7.	<p>Book Case Size 66"x33"x12" Side back, bottom & Shelves 0.8mm thick. Lock 6 lever with duplicate keys four (4) plain transparent glass doors.</p>	6 Nos.	
8.	<p>Stool Kick step-rolling stools. These stools will facilitate the reader to reach the high shelves in the library.</p>	10 Nos.	CAZRI, Jodhpur
9.	<p>Steel Racks (For library) Steel Double faced library stacks of size 7'6"Hx6'Wx22"D having 7 shalves main unit shelves and side rest made out of 20 gauge M.S. sheet. Shoes of the stacks made out of 14 gauge M.S. sheet. Main unit provided with range indicator and label holder. The width of the shelves of size 34.5x9" Depth color Gray.</p>	10 Nos.	CAZRI, Jodhpur
10.	<p>Book Stand Revolving Book stand. (Heavy)</p>	2 Nos	CAZRI, Jodhpur

**ASSTT. ADMINISTRATIVE OFFICER(S)
for Director**