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Dated: 23rd March, 2017

OFFICE MEMORANDUM

Sub: Guidelines for all the sports person, team managers and Chief-de-mission representing the Institute in ICAR Sports Events – regd.

Sports contingent selected for participation in ICAR Sports is a group of officials of various categories, who represent the Institute in the tournament(s) and hence it is mandatory for them to maintain the dignity of the Institute. The high values which the Institute is cherishing should be reflected from their act and they should be cautious that any of their acts do not letdown the image of the Institute, as they are recognized by the Institute and not as individual. Therefore, to ensure best conduct at the end of the sports person, team managers and Chief-de-mission representing this Institute in different ICAR Sports Events, it has been decided to form following guidelines for adherence by all the concerns :-

1. That, Sportsman spirit on the part of every sportsperson who is the member of Institute Contingent is mandatory.
2. That, an undertaking (in the format given in annexure – I of this OM) is to be submitted by every player who is the part of the contingent.
3. That, the contingent will have to report to Chef-de-Mission (CDM) at venue on due date and will not leave the venue without written permission of CDM.
4. That, the contingent will not perform any such act that will amount to indiscipline and misbehavior during the period of stay and will maintain the dignity of Institute. If at any point of time he / she is found indulged in any kind of indiscipline or misbehavior due to any reasons, CDM is empowered to send him / her back with the withdrawal of all the facilities and termination from all future tournaments.
5. That, an attendance will be essential for all the sportspersons, while participating in ICAR Sports as they are on official duty and hence on all the dates for which tour is approved. They will ensure their presence by making their attendance to CDM during morning and evening on sport ground itself, failing which they will be treated as absent. In no case, the players will leave the venue without the permission of CDM. If any player wants to depart early for any genuine reason he/she has to take the permission from CDM in writing. Any sportsperson if found absent without prior information or the permission of CDM, his / her tour will be treated as cancelled and all the facilities (kit etc.) provided to him / her will be withdrawn with permanent termination from future sports tournaments.

6. That, it will be mandatory on the part of every sportsperson to stay at accommodation provided by organizers. Office will not provide lodging charges to any such sportsperson who arrange a separate accommodation at his/her own level. Officials who are not the part of contingent should not accompany the contingent and share the resources with contingent. Anybody who is not the part of contingent will not be allowed to stay with contingent. If any such case is observed, sportspersons who are sharing the resources with such non participant will be debarred from all future sports tournament along with cancellation of present tour, withdrawal of facilities provided and may face disciplinary action.
7. That, liquor consumption is prohibited during tournament. If any official found making nuisance in drunken condition or found instigating others to create indiscipline will be debarred permanently along with cancellation of present tour and withdrawal of all facilities. Disciplinary action under the provisions of CCS (CCA) Rules, 1965 will also be initiated against him / her for violating the CCS (Conduct) Rules, 1964, as applicable to ICAR employees.
8. That, all the sports person must have to wear the sports kit provided by the Institute and must participate in opening day parade and in sports events.
9. That, the CDM / Team Managers will also ensure their travel (to and fro) with the team. In case the team members are travelling by different modes they have to inform the CDM and / or Team Managers about their tour plan.
10. That, the CDM / Team Managers will also ensure their presence during the events/sports for participation of the team members in their respective event/sport.
11. That, the CDM / Team Managers will also ensure a practice session at Institute after selection of team for the better performance in the sport/event. If any team member is unable to attend the practice sessions, he / she will have to present a proper justification to the CDM / Team Managers.

This is issued with the approval of the Director, ICAR – CAZRI, Jodhpur.



(I. B. KUMAR)

Administrative Officer

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