



स्मरण पत्र

अतिआवश्यक

द्वारा : हाथो-हाथ / स्पीड पोस्ट / फैंक्स / ईमेल



	<p>भा. कृ. अनु. प. – केन्द्रीय शुष्क क्षेत्र अनुसंधान संस्थान ICAR - Central Arid Zone Research Institute जोधपुर (राजस्थान) 342 003 / Jodhpur (Rajasthan) 342 003 Website: www.cazri.res.in, Email: director.cazri@icar.gov.in Phone No. 0291 – 2786584 (Dir.)/2786485 (CAO)/2785981 (AO) FAX: 0291 – 2788706 (Dir.)/2786498 (PME)</p>	
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F.No. 27-13/Genl-S.A./2018/Adm-V /160

Dated:- 28-09-2022

परिपत्र

विषय:- “Special Campaign 2.0 for disposal of Pending Matters from 2nd October, 2022 to 31st October, 2022 -reg.”

संदर्भ:- Letter received from the Under Secretary (NRM), ICAR, New Delhi vide No. NRM/1-21/2021-IA-II (Comp. No. 163516) dated 12-09-2022

परिषद से प्राप्त उपरोक्त संदर्भित पत्र द्वारा कुछ निर्देश प्राप्त हुए हैं उसके अनुसार विशेष स्वच्छता अभियान हेतु स्थान चिन्हित कर उसकी फोटोग्राफ्स आज ही कार्यालय को उपलब्ध करावें ताकि परिषद को सूचना प्रेषित की जा सके।

अतः संलग्न पत्र अनुसार कार्यवाही कर आज ही फोटोग्राफ्स ईमेल द्वारा प्रेषित करावें।

संलग्न: उपरोक्त।

भवदीय

(करण सिंह गहलोत)

नोडल अधिकारी

Distribution:-

1. Head of Division-I/II/III/IV/V/VI/Rodent Control/KVK, Jodhpur for information and needful action.
2. Head, ICAR-CAZRI RRS, Pali/Jaisalmer/Bikaner/Bhuj/Leh/KVK Bhuj/KVK Pali for information and needful action.
3. AAO-I, II, III, IV, V, RTI-Legal Cell for information and needful action.
4. Comptroller, (Audit-I/II/III) for information and needful action.
5. The Incharge-PME/Hindi Cell/AKMU (for upload on web site)/Library/ Security Section/Hostel/Guest House for information and needful action.
6. The Incharge Farm Section/OIC Maintenance Unit for information and needful action.
7. P.S. to the Director/CAO (SS)/Sr.A.O.-I/ Sr.A.O.-II/A.O. I & II for information.



Indian Council of Agricultural Research

भारतीय कृषि अनुसंधान परिषद्
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F.No. NRM/1-21/2021-1A-II (Comp. No. 163516)

Dated 12.09.2022

To,

All Directors of NRM Institutes

Subject: Special Campaign 2.0 for disposal of Pending Matters from 2nd October to 31st October, 2022 - reg.

Sir,

As you are aware that Special Campaign 2.0 for disposal of Pending Matters will be undertaken from 2nd October to 31st October, 2022. Attention is also invited to Circular uploaded on ICAR e-office Notice board on 07.09.2022 endorsing the O.M. No. 3001110212009-O&M (eNo. 5866) dated 25th August, 2022 issued by Ministry of Personnel, Public Grievances and Pensions, Department of Personnel and Training, New Delhi.

2. During the **preliminary phase** from 14th Sept. 22 to 30th Sept. 22, the following actions are to be taken at the Institute level:

- Pendencies and Targets under different categories are to be collected and complied as per the pendency format Annexed (*Annexure-1*).
- Pendency till 20th September 2022 should be collected and Targets for the Month of October, 2022 to be given.
- Sites are to be identified for Cleanliness Campaigns and 1-2 photos are to be clicked for each such site, in good quality for comparison purpose before and after the campaign is held.

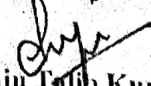
3. The above information in the prescribed format should be sent in consolidated form to the SMD by **20th Sept, 2022** for compilation and onward transmission to Sub-Nodal Officers [i.e. ADG(TC)].

4. During the **implementation phase** from 2nd Oct. 22 to 31st Oct 22, the information in the attached proforma (*Annexure-2*) is to be **submitted daily** by all Institutes under the NRM Division by 1700 Hrs. for the same day.

5. The Institutes are advised to appoint a Nodal Officer to oversee and monitor the above activities and who will be responsible for ensuring that the necessary information is sent to the SMD as per the prescribed time schedule. The contact details of the Nodal officer may be shared with the SMD. Further, it may be ensured that the targets given are achievable and the Institute should make all efforts to dispose of all the identified pending matters.

This issues with the approval of DDG (NRM).

Yours faithfully,


(Anju Talib Kureel)
Under Secretary (NRM)
e-mail: anjutilib.icar@nic.in

Copy to :

- ADG (AAF&CC)/ADG(S&WM)
- Section Officer (IA-II/AFC/SW&DF)