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Dated:- 1.9.2021

: CIRCULAR :

- 2 SEP 2021

It has come to the notice of the Competent Authority of ICAR-CAZRI, Jodhpur that some employees of this Institute are misusing the Social Media by uploading some important information of the research and other activities of the Institute prior to knowledge of the Competent Authority and publication of news in the news papers by the Institute. The competent authority has taken it very seriously. All the employees of this Institute and its RRS's/KVK's are advised not to upload the information of the research and any other activities of the Institute on Social Media prior to knowledge of the Competent Authority and publication of the news in the news papers by the Institute. As this type of act is directly attract/violation of CCS (Conduct Rules), 1964 for which disciplinary action may be initiated as per rules.

The framework & Guidelines for use Social Media for Government Organisations (Department of Electronics and Information Technology) clearly states that "Employees owe a duty of loyalty to the employer. Employees also owe a duty to protect and maintain confidentiality. Accordingly, it is an inherent duty of an employees to use social media only for his/her personal purpose and to ensure that they do not engage in any activity which could defame their current or former employers or alternatively lead to unauthorized disclosure. A breach of that duty could lead to disciplinary action".

All the employees of this Institute and its RRS's/KVK's are advised not to misuse the Social Media by uploading the Institute related informations, research and other activities of the Institute without prior approval of the Competent Authority of the Institute.

(K.L. MEENA)
CHIEF ADMN. OFFICER

Distribution:-

1. The Head of Division-I/II/III/IV/V/VI/ Rodent Control.
2. The Head, RRS-Pali/Bikaner/Jaisalmer/Kukma-Bhuj/Leh (J&K)/ KVK-Jodhpur/Pali/Bhuj.
3. The Chief Finance & Accounts Officer (Audit-I/II/III), CAZRI, Jodhpur.
4. The Asstt. Admn. Officer, Adm-I/II/III/IV/V/L&RTI, CAZRI, Jodhpur.
5. The Incharge PME Cell/Library/Maintenance Section/CRF/Security Section/ARIS Cell is request to kindly upload in CAZRI Intra.
6. P.S. to Director/CAO
7. Guard file.

04/09/2021

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