



भा. क. अनु. प. - केन्द्रीय शुष्क क्षेत्र अनुसंधान संस्थान

ICAR - Central Arid Zone Research Institute

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F.No. 27-13/Gen-S.A/2018/A-V

*Circular*

Dated:-20.12.2021

21 DEC 2021

As per directions of the ICAR vide Circular dated 09.12.2021 regarding Date wise Action Plan for organizing Swachhta Pakhwada from 16-31 December, 2021 to be undertaken by this institute. The Action taken report from each Section/Division may please be submitted through E-mail(aaoadmn5@gmail.com) daily for onward transmission to Council. The Date wise activity is to be taken by each Division/Section as per details given below:-

Sl. No	Date	Activities	Action to be taken
1	16.12.2021	Display of banner at prominent places, taking Swachhata pledge, Stock taking & briefing of the activities to be organized during the Pakhwada, plantation of trees.	-
2	17.12.2021	Basic maintenance: Stock taking on digitization of office records/ e-office implementation. Cleanliness drive including cleaning of offices, corridors and premises. Review of progress on weeding out old records, disposing of old and obsolete furniture's, junk materials and white washing/painting.	-
3	18.12.2021	Sanitation and SWM Cleanliness and sanitation drive in the villages adopted under the Mera Gaon Mera Gaurav Programme and/or other schemes by ICAR Institutes/KVKs involving village community. Reviewing the progress made under ongoing Swachhtaactivities including implementation of Swachhta Action Plan (SAP) & providing at the spot solutions.	-
4	19.12.2021	Sanitation and SWM Cleanliness and sanitation drive within campuses and surroundings including residential colonies, common market places. Stock taking of biodegradable and non-biodegradable waste disposal status and providing on the spot solutions.	-
5	20.12.2021	Stock taking of waste management & other activities including utilization of organic wastes/ generation of wealth from waste, polythene free status, composting of kitchen and home waste materials. Promoting clean & green technologies and organic farming practices in kitchen gardens of residential colonies andat least one nearby village and proving on the spot technology solutions.	-
6	21.12.2021	Campaign on cleaning of sewerage & water lines, awareness on recycling of waste water, water harvesting for agriculture/ horticulture application/kitchen gardens in residential colonies/1-2 nearby villages.	Maintenance Sec.
7	22.12.2021	Organizing Workshops, exhibitions, technology demonstrations on agricultural technologies for conversion of waste to wealth, safe disposal of all kinds of wastes. Debate on Swachhata at the DARE/ICAR establishments, Seminars, awareness camps, rallies, street plays and expert talks.	PME & HD
8	23.12.2021	Celebration of <u>Special Day</u> - Kisan Diwas (Farmer's Day)-23 December inviting farmers. Experience sharing on Swachhata initiatives by farmers and civil society officials. Felicitating farmers/ civil society officials for exemplary initiatives on Swachhata.	PME & HD
9	24.12.2021	Swachhata Awareness at local level (organizing Sanitation Campaigns involving and with the help of the farmers, farm women and village youth in new villages not adopted under any schemeby Institutes/ establishments.	PME & HD



10	25.12.2021	Cleaning of public places, community market places and/or nearby tourist/selected spots.	Maintenance Sec.
11	26.12.2021	Fostering healthy competition: Organising Webinar, VC meetings, competition and rewarding best offices/residential areas/ campuses on cleanliness. Quiz, essay & drawing competitions for school children, village youth.	PME & HDs
12	27.12.2021	Awareness on waste management & other activities including utilization of organic wastes/ generation of wealth from waste, polythene free status. Curb the use of Single Use Plastic (SUP) and discourage the use of plastic in the office. Composting of kitchen and home waste materials, promoting clean & green technologies and organic farming practices in new area.	Div – II & HDs
13	28.12.2021	Campaign on cleaning of Sewerage & water line, awareness on recycling of waste water, water harvesting for agriculture/ horticulture application/kitchen gardens in residential colonies. Outside campuses/ nearby villages with the involvement of local/ village communities.	Maintenance Sec.
14	29.12.2021	Visits of community waste disposal sites/ compost pits, cleaning and creating awareness on treatment & safe disposal of bio-degradable/ non-bio-degradable wastes by involving civil/ farming community.	KVK Farm
15	30.12.2021	Involvement of VIP/VVIPs (Union Minister, MPS and other dignitaries) in the Swachhta activities, Involvement of print and electronic media may be ensured so that adequate publicity is given to the Swachhta Pakhwada.	PME
16	31.12.2021	Organization of press conference for highlighting the activities of Swachh Bharat Pakhwada by involving all stake holders including farmers/ VIPs/ press and electronic media.	IPO

Important Note: While engaging in physical activities, the Standard Norms of Guidelines concerning COVID-19 (wearing mask/ maintaining Physical distance/ avoiding physical contact etc.) already circulated by the Govt./ICAR may be strictly followed.

This issues with the approval of the Competent Authority.

*[Signature]*  
27/12/2021

*[Signature]*  
20/12/21  
ASSTT. ADMINISTRATIVE OFFICER (V)

Email address :- [aaoadmn5@gmail.com](mailto:aaoadmn5@gmail.com)

Distribution :-

1. Dr. Vipin Choudhary, PS, Nodal Officer of Campaign.
2. All the Head of Div. I/II/III/IV/V/VI/Rodent Control.
3. All the Head, CAZRI-RRS, Pali/Bikaner/Bhuj/Jaisalmer/Leh/Kukma-Bhuj/KVK-Jodhpur/Pali/Bhuj may also take necessary action for cleanliness drive accordingly.
4. The Finance & Accounts Officer (Audit-I/II/III), CAZRI, Jodhpur
5. The Asstt. Adm. Officer (Adm. I/II/III/IV/V & L&RTI), CAZRI, Jodhpur.
6. The Incharge, PME Cell/Library/Maintenance Section/CRF/Security Section/Guest House/Hostel/ ARIS Cell is requested to kindly upload the same on Institute's web-site.
7. P.S. to Director/P.S. to AO/AO.
8. Incharge- Farm Section to provide the facilities of labourers & vehicle (Tractors) with equipments in coordination with Er. S. Ansari, I/C-Maintenance.
9. Guard file

*Akash*